

IDI[®] QUALIFYING SEMINAR

Portland, Oregon

May 15-17, 2019

Location of the seminar:

Courtyard Portland City Center

550 SW Oak Street

Portland, OR 97204

Telephone: (503) 505-5000

Website: <http://www.marriott.com/hotels/travel/pdxpc-courtyard-portland-city-center/>

Hotel Parking: Valet parking, daily fee: \$38.00

Alternative Parking: SmartPark– 621 SW 3rd Avenue & Alder, daily fee \$13.00, 0.3 mi. walk

Accommodation options:

A special rate for the seminar participants has been arranged with the *Courtyard Portland City*. Please reserve early, as the number of rooms available is limited and only by reservation (30) days or more in advance*. To reserve your room, please call the hotel at **(503) 505-5000** and reference this event. Reservations must be made by **Tuesday, April 23, 2019** to receive the IDI group rate.

* Space in the room block is subject to availability at the time of booking and is not guaranteed by registration

Tuition for the seminar:

- Organizations/ Individual: \$2,000.00 USD plus tax if applicable
- Nonprofit: \$1,800.00 USD plus tax if applicable
- Education: \$1,600.00 USD plus tax if applicable

Tuition includes:

Seminar, seminar handouts, individual IDI Profile with feedback, customized Intercultural Development Plan, Intercultural Conflict Style Inventory[®] (ICS[®]) materials, breakfast, and coffee breaks with light refreshments. Housing, lunch, and dinner are not included*.

Any questions:

IDI, LLC

Online: <http://idiinventory.com/contact-us/>

Telephone: (240) 389-1482

Website: <http://idiinventory.com>

The seminar begins each day at 8:30am and ends at 5:00pm on Wednesday, May 15th and Thursday, May 16th. The seminar will end at 12:00pm on Friday, May 17th. Participants **must stay** at the seminar until 12:00pm on Friday, May 17th to receive their IDI Qualified Administrator (QA) Licensure.

QUALIFYING SEMINAR POLICIES

IDI Qualifying Seminar Registration and Payment Policy

Registration for a public Qualifying Seminar can only be completed online on the Qualifying Seminar Public Dates & Registration page.

Payment for a Qualifying Seminar registration is due at the time of registration using one of the payment types listed on the online registration form. A seat cannot be reserved without a registrant's information and payment being submitted on the Qualifying Seminar Public Dates & Registration page.

Once all available seats for a Qualifying Seminar have been filled, online registration will close. In the rare event of a current registrant's transfer to a different Qualifying Seminar (in accordance with the IDI Public Qualifying Seminar Cancellation and Rescheduling Policy), online registration will re-open to fill any remaining seats that become available.

If you have questions, please email seminars@idiinventory.com.

IDI Qualifying Seminar Cancellation and Rescheduling Policy

Due to the advance preparation required to conduct the IDI Qualifying Seminar, registration tuition is **nonrefundable**. However, we do provide a *one-time* option for a Qualifying Seminar registrant to reschedule the registration to another available Qualifying Seminar within one (1) calendar year, should unexpected circumstances arise, given that notice and confirmation is given to IDI, LLC prior to start date of the Qualifying Seminar.

If a registrant fails to attend the Qualifying Seminar and does not provide notice and confirmation prior to the start date of the confirmation, that individual is considered a "No-Show" and will not be eligible for a refund or to transfer that registration to a different Qualifying Seminar as detailed above.

IDI, LLC must receive a completed Qualifying Seminar Registration Form via email by no later than one (1) week prior to the start of the Qualifying Seminar (please contact IDI, LLC to request this document). After that point, a registrant that does not attend is considered a "No-Show" as listed above.

If you have questions, please email seminars@idiinventory.com.